

Center Name: YDI Mesa Verde Head Start		Address: 7900 Marquette NE Albuquerque, NM 87108			Phone: (505)232-0086		
License Number: 90514	Issue Date: 03/2/2016	Expiration Date: 03/1/2017	Type: 5 Star FOCUS Child Care Center		Status: Licensed		
Capacity					Census		
Over Age 2:	59	Under Age 2:	0	Night Care:	0	Playground:	48
		Over 2:	49	Under 2:	0		
Days and Hours of Operation							
	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>
Opening Times:	07:30 AM	07:30 AM	07:30 AM	07:30 AM	07:30 AM	Closed	Closed
Closing Times:	03:00 PM	03:00 PM	03:00 PM	03:00 PM	03:00 PM		
# of Classrooms: 3	Purpose: Annual		Date: 01/17/2017		Time: 09:40 AM		
Comments The staff at the center have completed the health and safety training. The current NM Child Care regulations, as well as resources were left at the center.							

A SURVEY OF YOUR FACILITY HAS BEEN MADE AND YOU ARE NOTIFIED OF NON-COMPLIANCE OF THE REGULATIONS AS NOTED BELOW:

Licensure

8.16.2.11 A TYPES OF LICENSES	Not Inspected
8.16.2.11 B RENEWAL OF LICENSE	Not Inspected
8.16.2.11 D NON-TRANSFERABLE RESTRICTIONS OF LICENSE	Not Inspected
8.16.2.12 A, K, M LICENSING ACTIONS AND ADMINISTRATIVE APPEALS	Not Inspected
8.16.2.17 E, F SURVEYS FOR CHILD CARE FACILITIES	Not Inspected
8.16.2.18 D COMPLAINTS	Not Inspected
8.16.2.21 A LICENSING REQUIREMENTS	Not Inspected
8.16.2.21 B CAPACITY OF CENTERS <u>Deficiencies</u> The center failed to post classroom <u>capacities</u> , and ratios and <u>group sizes</u> in an area of the room that is easily visible to parents, staff and visitors. Regulation: 8.16.2.21B(3)(c) <u>Corrective Action Plan</u> The center will post the capacity in an area of the room that is easily visible to parents, staff and visitors. Date to be Completed: 02/17/2017	Non-compliance
8.16.2.21 C INCIDENT REPORTING REQUIREMENTS	Not Inspected

Administrative Requirements

8.16.2.22 A ADMINISTRATION RECORDS	Non-compliance
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Administrative Requirements		
<p><u>Deficiencies</u> The center failed to display in a prominent place that is readily visible to parents, staff and visitors the current list of notifiable diseases and communicable diseases published by the office of epidemiology of the New Mexico department of health.</p> <p>Regulation: 8.16.2.22A</p> <p><u>Corrective Action Plan</u> The center will post the missing item.</p> <p>Date to be Completed: 02/17/2017</p>		
8.16.2.22 B MISSION, PHILOSOPHY AND CURRICULUM STATEMENT	Compliance	
<p>8.16.2.22 C POLICY AND PROCEDURES</p> <p><u>Deficiencies</u> The center did not have available for review written policies and procedures covering expulsion of children.</p> <p>Regulation: 8.16.2.22C(1)-(8)</p> <p><u>Corrective Action Plan</u> The center will complete written policies and procedures for the missing area(s).</p> <p>Date to be Completed: 02/17/2017</p> <p><u>Deficiencies</u> The program does not have an up to date emergency evacuation and disaster preparedness plan approved by the department. Plan is missing the following components:continuity of care.</p> <p>Regulation: 8.16.2.22C(8)</p> <p><u>Corrective Action Plan</u> An emergency evacuation and disaster preparedness plan will be developed.</p> <p>Date to be Completed: 02/17/2017</p>	Non-compliance	
8.16.2.22 D FAMILY HANDBOOK	Compliance	
8.16.2.22 E CHILDREN'S RECORDS	Compliance	
<p>8.16.2.22 F PERSONNEL RECORDS</p> <p><u>Deficiencies</u> From the review of staff records, it was determined that 4 out of 7 staff records does/do not include a background check completed every 5 years. See Staff Records 8.16.2.22 form for staff with this missing information. I</p> <p>Regulation: 8.16.2.22F(1)(e)</p> <p><u>Corrective Action Plan</u> The center will obtain documentation of a background check.</p> <p>Date to be Completed: 02/17/2017</p>	Non-compliance	

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Administrative Requirements		
<p><u>Deficiencies</u> From the review of staff records, it was determined that 1 out of 4 staff records does/do not include documentation of current first-aid and cardiopulmonary resuscitation training. See Staff Records 8.16.2.22 form for staff without verification of training. Regulation: 8.16.2.22F(1)(g)</p> <p><u>Corrective Action Plan</u> The center will obtain documentation of first-aid and CPR training and retain on file. Date to be Completed: 02/17/2017</p> <p><u>Deficiencies</u> From the review of staff records, it was determined that 1 out of 4 staff records does/do not include signed acknowledgement that the personnel handbook had been read and understood. See Staff Records 8.16.2.22 form for staff who need to complete the acknowledgement. Regulation: 8.16.2.22F(1)(o)</p> <p><u>Corrective Action Plan</u> The center will have staff complete the required acknowledgement and will retain on file. Date to be Completed: 02/17/2017</p>		
8.16.2.22 G PERSONNEL HANDBOOK		Compliance
Personnel & Staffing		
8.16.2.23 A PERSONNEL AND STAFFING REQUIREMENTS		Compliance
8.16.2.23 B STAFF QUALIFICATIONS AND TRAINING		Compliance
8.16.2.23 C STAFF/CHILD RATIOS AND GROUP SIZES		Compliance
Services & Care of Children		
8.16.2.24 A GUIDANCE		Compliance
8.16.2.24 B NAPS OR REST PERIOD		Compliance
8.16.2.24 C ADDITIONAL REQUIREMENTS FOR INFANTS AND TODDLERS		N/A
<p>8.16.2.24 D DIAPERING AND TOILETING</p> <p><u>Deficiencies</u> The diaper changing surface in the Combination Class children's bathroom room(s) is not waterproof. Changing mat is torn. Regulation: 8.16.2.24D(4)</p> <p><u>Corrective Action Plan</u> An educator will change a child's diaper on a clean, safe, waterproof surface and discard any disposable cover and disinfect the surface after each diaper change. Date to be Completed: 02/17/2017</p>		Non-compliance
8.16.2.24 E ADDITIONAL REQUIREMENTS FOR CHILDREN WITH SPECIAL NEEDS		N/A
8.16.2.24 F ADDITIONAL REQUIREMENTS FOR NIGHT CARE		N/A
8.16.2.24 G PHYSICAL ENVIRONMENT		Compliance
8.16.2.24 H SOCIAL-EMOTIONAL RESPONSIVE ENVIRONMENT		Compliance
8.16.2.24 I EQUIPMENT AND PROGRAM		Compliance

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Services & Care of Children		
8.16.2.24 J OUTDOOR PLAY AREAS		Compliance
8.16.2.24 K SWIMMING, WADING AND WATER		N/A
8.16.2.24 L FIELD TRIPS		N/A
Food Service		
8.16.2.25 B MEALS AND SNACKS		Compliance
8.16.2.25 C MENUS		Compliance
8.16.2.25 D KITCHENS		Compliance
8.16.2.25 E MEAL TIMES		Compliance
Health & Safety Requirements		
8.16.2.26 A HYGIENE		Compliance
8.16.2.26 B FIRST AID REQUIREMENTS		Compliance
8.16.2.26 C MEDICATION		Compliance
8.16.2.27 A-D ILLNESS REQUIREMENTS FOR CENTERS		Not Inspected
8.16.2.28 A-H TRANSPORTATION REQUIREMENTS FOR CENTERS		N/A
Buildings, Grounds & Safety		
8.16.2.29 A HOUSEKEEPING Deficiencies The premises in the MV3 classroom are not safe in that a screw is protruding from the handle on the classroom sink. Regulation: 8.16.2.29A(1) Corrective Action Plan The safety violation will be corrected and a system for routine safety inspection developed. Date to be Completed: 02/17/2017 Deficiencies The premises in the MV1 classroom are not safe in that bleach bottle is accessible to the children under the cabinet, and purses are on a low shelf also accessible to children. Regulation: 8.16.2.29A(1) Corrective Action Plan The safety violation will be corrected and a system for routine safety inspection developed. Date to be Completed: 02/17/2017		Compliance
8.16.2.29 B PEST CONTROL		Compliance
8.16.2.29 C MECHANICAL SYSTEMS		Compliance
8.16.2.29 D WATER AND WASTE		Compliance
8.16.2.29 E LIGHTING, LIGHTING FIXTURES AND ELECTRICAL		Non-compliance

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Buildings, Grounds & Safety		
<p>Deficiencies The center does not have emergency lighting that turns on automatically when electrical service is disrupted. The emergency light in classroom MV3 did not work when tested. Regulation: 8.16.2.29E(2)</p> <p>Corrective Action Plan Emergency lighting will be installed. Date to be Completed: 02/17/2017</p>		
<p>8.16.2.29 F EXITS AND WINDOWS</p> <p>Deficiencies Exit ways are obstructed and do not permit free egress from inside the center to the outside in the Combination Class MV1 room(s). Regulation: 8.16.2.29F(3)</p> <p>Corrective Action Plan Exit ways will be kept free from obstructions at all times. Date to be Completed: 02/17/2017</p>	Non-compliance	
8.16.2.29 G TOILET AND BATHING FACILITIES	Compliance	
8.16.2.29 H SAFETY COMPLIANCE	Compliance	
8.16.2.29 I SMOKING, FIREARMS, ALCOHOLIC BEVERAGES, ILLEGAL DRUGS AND CONTROLLED SUBSTANCES	Compliance	
8.16.2.29 J PETS	N/A	

Please note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans as noted above, may result in further action taken against the licensee.

L Mizner 12:30

01/17/2017

Lori Edmonds

01/17/2017

Surveyor: Lucille Mizner	Date	Facility Rep: Lori Edmonds	Date
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